

**#AFSCMETOO**

# **WOMEN'S CONFERENCE**

**KALAHARI RESORTS & CONVENTIONS  
POCONO MANOR, PA  
MARCH 8-10, 2019**



# CONFERENCE & HOUSING REGISTRATION

## REGISTRATION

Fill out the **Registration Form** for each local member who will attend as a participant. Include name, address, cell phone, email, workshop preferences, and sweatshirt size.

Please be sure to provide an **email address** for additional details about the conference!

## HOUSING

Please fill out the **Housing Form** for each hotel room your local will reserve.

**Room reservations include entrance to the Indoor Waterpark for up to four (4) per room.**

## REGISTRATION FEES

The registration fees for this year's conference are based on the number of participants in each hotel room that your local reserves.

<b>Single Room (1 Participant):</b>	<b>\$800</b>	<i>(If each participant requires their own room, the cost is \$800.00 each.)</i>
<b>Double Room (2 Participants):</b>	<b>\$1,200</b>	
<b>Triple Room (3 Participants):</b>	<b>\$1,600</b>	
<b>Quad Room (4 Participants):</b>	<b>\$2,000</b>	

These registration fees include conference registration, meals, and **housing for March 8-10**. If you wish reserve an additional room night for an early arrival or late departure, the cost is an extra \$200 per room, per night for room & tax charges.

## GUESTS

The registration fee (includes meals) for guests who are not members is **\$250.00 per guest**. For children under 12, the registration fee (includes meals) is **\$75.00 per child**.

# HOTEL ACCOMMODATIONS

**Kalahari Resorts & Conventions**

**250 Kalahari Blvd, Pocono Manor, PA 18349**

Hotel Check-In: 4:00 PM

Hotel Check-Out: 11:00 AM

All guest rooms are non-smoking. Complimentary self-parking is included in your reservation. Complimentary Wireless Internet (WiFi) access is available throughout the facility.

**Room reservations include entrance to the Indoor Waterpark for up to four (4) per room.**

# WORKSHOP TRACKS

## PRE-SELECT YOUR WORKSHOP TRACK!

*Each member will take one (1) Workshop Track for the whole day. Space is limited, so rank your preferences!*

### **TRACK 1. Steward 101 Training**

Learn everything you need to know about becoming a Steward.

### **TRACK 2. Non-State Advanced Advocate (Grievance)**

Hone your grievance filing and arguing skills. Includes new resources for Stewards including an easy go-to folder where you can organize everything.

### **TRACK 3. State Advanced Advocate (Grievance)**

Mock Accelerated Grievance Procedure (AGP). Participants will spend time collecting evidence and interviewing witnesses. Each member should be prepared to argue the sample grievances in front of a panel as management or union. This workshop track is for those members who are ready to take it to the next level of representation as a local steward.

### **TRACK 4. Activist (Organizing)**

Learn about the positive things the union does and how to relate those things to real work problems. Through interactive role play, you will learn to strengthen your local for the fights ahead. With a new union comes a new plan for the future.

### **TRACK 5. Activist NEO (Organizing)**

Develop the tools needed to give a New Employee Orientation (NEO) formally and informally. Dive deep into the importance of being the first Union Representative that reaches out to a new employee!

### **TRACK 6. Lobbyist (Political)**

Prepare yourself to speak to politicians. This track will help you gain the knowledge of how to learn your material, argue a position, and adequately explain why a politician should support that position. We elect our bosses! If we stay involved in politics, we can beat back future attempts to end unions.

### **TRACK 7. Social Media**

Are you the person in charge of the local union website or Facebook page? Do you want to be? Come learn more about how to move your local to a better communications platform by working to improve your online presence.

### **TRACK 8. Treasurer Training**

For current or aspiring local Treasurers, Presidents, and Trustees! Learn about AFSCME's Financial Standards Code as well as develop skills to put together budgets, reports, and tax information.

# TENTATIVE CONFERENCE AGENDA

## FRIDAY, MARCH 8

2:00 - 6:00 PM	Open for Silent Auction Donations	Registration A
2:00 - 5:45 PM	Registration & Exhibits	Registration D
4:00 PM	Hotel Check-In	Front Desk
6:00 - 7:00 PM	General Session	
7:00 - 11:30 PM	Reception & Silent Auction <i>Bidding Closes @ 10:00 PM</i> <i>Includes Dinner (Heavy Hors D'oeuvres)</i>	

## SATURDAY, MARCH 9

7:00 - 8:30 AM	Registration	Registration D
7:00 - 8:30 AM	Breakfast	
8:30 AM - 12:00 PM	Morning Workshops	
10:15 - 10:30 AM	Break	
12:00 - 1:00 PM	Lunch	
1:00 - 4:30 PM	Afternoon Workshops	
6:30 - 7:15 PM	Reception	
7:15 - 8:30 PM	Dinner	
8:30 - 11:30 PM	Entertainment	

## SUNDAY, MARCH 10

7:30 - 9:00 AM	Breakfast
9:00 AM	Closing Session

*This agenda is subject to change.*

*A final agenda will be distributed to participants via email and at conference registration.*

**QUESTIONS? Contact 1.800.5.AFSCME or [k.vanier@afscme13.org](mailto:k.vanier@afscme13.org)**

